

Republic of the Philippines
AURORA STATE COLLEGE OF TECHNOLOGY
Baler, Aurora

BOT Resolution No: 902 Series of 2008
REVISED CURRICULUM FOR
BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY

ADMISSION AND RETENTION POLICY

I. ADMISSION POLICY

A. Freshmen Admission (Associate in Information Technology)

1. A GPA of at least 80% or its equivalent in High School
2. Grades of not lower than 80% in the following subjects:
 - a. English
 - b. Mathematics
 - c. TLE
3. Passed the ASCOT Entrance exam
4. Have at least a Satisfactory rating in personal interview
5. Physically fit
6. Submit the following Admission requirements:
 - a. Results of entrance exam
 - b. Notice of Admission
 - c. Original High School Card (Form 138)
 - d. Birth Certificate (NSO Copy)
 - e. Certificate of Good Moral Character from the school head or Guidance Counselor
 - f. Dental and Medical Certification
 - g. Four (4) copies of ID pictures: 2 - 1x1 and 2 - 2x2
 - h. If married, photocopy of marriage contract duly authenticated

B. Transferees

1. Transfer students may be admitted to the course provided that the following conditions are all complied with.
 - a. Must take and pass College entrance test
 - b. Must present at least a checklist of academic records signed by the Registrar for evaluation prior to registration.
 - c. Must be of good academic standing.
 - d. Subjects taken from other Colleges and universities must be accredited and validated based on guidelines on accreditation and validation (ASCOT Student Handbook, p. 13)
2. Transferee have a satisfactory rating in personal interview

C. Shifters

1. Shifters students may be admitted to the course provided that the following condition are all complied with.
 - a. Must be enrolled from the previous semester.
 - b. Must have a grade of 2.25 or better on the following subjects:
 1. English subject
 2. Math subject
 3. Computer subject

c. Must continually uphold the College policies, rules and regulations.

D. Admission to Bachelor of Science in Information Technology

1. Must have completed all subjects in the Associate in Information Technology Program including Practicum.
2. Must have a GPA of 2.25 or better on his/her grades in the first 2 years of the course
3. Must pass a qualifying written and hand-on competency exam.

II. Retention Policy

1. Students are required to take prerequisite subjects prior to taking advanced major subjects
2. Must continually uphold the College policies, rules and regulations.
3. Students will be advised to shift to another course if he/she will obtain 50% failing grades regardless of units enrolled.
4. Student who did not pass the qualifying exams for BSIT will be allowed to enroll General Education subjects offered in the 3rd and 4th year of the program as irregular students.
5. Students who failed in the qualifying exams are allowed only one retake and only after one semester have elapsed.
6. Students will be advised to shift to another course is he/she failed in the qualifying exams twice.